

Administrative Software Solutions



Financial System

Administrative Interactive Management System - AIMS

INTEGRATED SYSTEM

The application suite and optional modules are designed to work together for seamless workflow and user-friendly interface.

OPEN PLATFORM

A software architecture built on solid programming, flexible for on-demand custom routines and able to run on PC's, LAN's, WAN's, LINUX and UNIX based computer systems.

CONSULTING SERVICES

Annual maintenance subscription provides user support covering normal software operation during the subscription period. Refer to maintenance agreement for detailed description of covered services.

Integrated modules for flexible and efficient workflow.

Accounts Payable

- Various open order reporting.
- Allow printing of 1099 Miscellaneous Income forms, paper or magnetically.
- Online direct vendor input.
- Alpha Vendor Look-up maintenance, P.O. maintenance and payment selection.
- Unlimited payment line items.
- Ability to post to miscellaneous vendors.
- Manual check listing.
- Invoice Tracking.
- Vendor maintenance tracks current fiscal year, prior fiscal year, calendar year balance and next processing period.
- Allows vendor, purchase order and account maintenance from payables input screen.
- Allows account balance check.
- Lookup invoices previously entered for payment.
- Fixed Asset interface.
- Generates annual budget and financial statements.
- Provides a full range of budget reports, which can be drawn on any of the digits in the account number structure.
- Allows budget preparation for next fiscal year.
- Provides central, building and department administrators specific reports for their use.
- Provides ISBE electronic transmission.
- Provides user created Budget Reports.

Fixed Assets Tracking - Tracks assets and their depreciation value and interfaces to Accounts Payable.

- GASB 34 Compliant.
- Defines item by make, model, class and quantity.
- Data generated by room, department and building.
- Produces data collection worksheet.
- Calculates depreciation from acquisition date.
- Can interface to Accounts Payable.
- Produces necessary auditor reports.

Auto Check Reconciliation - Interfaces to data from financial institutions.

- System maintains all checks generated on the computer.
- Outstanding and Redeemed Registers.
- Handles up to 99 different bank accounts.
- Can process magnetic data from financial institutions.

Budgetary Accounting

- Online direct budget and ledger input.
- Online chart of accounts modifications.
- Account descriptions and headings user defined.

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A.I.M.S. Base System

Accounts Payable

Budgetary Accounting

Budget Reporter

Check
Reconciliation

Encumbrances
Accounting

General Ledger

Payroll Database

Payroll History

General Ledger - All financial modules hit budgetary and/or general ledger. This includes accounts payable, payroll, purchasing, investments, journal entries, benefits, etc.

- Complete fiscal audit trail by account number.
- Complete monthly audit trail by account number.
- Provides a complete set of reports by fund included in a statement of position.
- Allows posting to next cycle (month & year) before current cycle is closed.
- Full inquiry and print of G/L detail information.

Investment Tracking - Allows the user to easily maintain comprehensive records of all the District's investments.

- Investments tracked by fund, type, institution and due date.
- Calculates interest earned.
- Flexible reporting available.

Invoice Tracking - Informs the user if an invoice, that has just been entered, has been already paid, pending to be paid or has never been entered.

- Alerts user of possible duplicate payment.
- Ability to query invoices from A/P entry screen.
- Provides invoice reports by invoice number, vendor and date.

Purchase Order Requisition - The system checks for budget availability at the time of input and will disallow a charge to a budget without adequate funds.

- Checks line item budget available.
- Requisitions entered at the building level.
- Interfaces to Warehouse and P.O. System.
- Allows Central Office, Building and Department approval.
- District defines what specific accounts a user can access.

Purchase Order Tracking - Looks up open purchase order items either charged to an account or posted against a specific vendor.

- Tracks original entry.
- Tracks full or partial payments.
- Tracks any modifications made.

Warehouse/Inventory - Tracks Inventory with all data easily accessible at the computer terminal through online interaction and up-to-the-minute reporting.

- Ability to be used for text book distribution and tracking.
- Users can requisition warehouse inventory.
- Calculates cost averaging.

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