

# Administrative Software Solutions



## System Features

### Administrative Interactive Management System - AIMS

#### A.I.M.S. Base System

Accounts Payable

Budgetary Accounting

Budget Reporter

Check  
Reconciliation

Encumbrances  
Accounting

General Ledger

Payroll Database

Payroll History

## Integrated modules for flexible and efficient workflow

#### Integrated Module Functions

- All files are interactive and relate to each other.
- System automatically checks Chart of Accounts before allowing payroll or accounts payable updates.
- Full screen edit features.
- Display any system report to the screen, send to any printer device or print to a PDF file to store as an electronic document for data archiving or future use.
- User defined, leveled security system.
- User command language allowing user to set up "Commands" to perform specific tasks.
- On-line help screens.
- User audit tracking system.
- Alpha look-up feature available on employee name, vendor name, codes... all key fields.
- Runs on most open system platforms - will run on PC's, LAN's, WAN's, LINUX and UNIX.
- Easy downloads to any ODBC compliant database programs (Oracle, Access, Excel, Lotus, etc.).

#### Annual Maintenance

- Covers mandatory changes made necessary by State or Federal legislation.
- General procedure support.
- File maintenance associated with software.
- Gives district immediate response and DCR on-line capabilities for support.
- Fax support system available.
- Free membership and attendance for an unlimited number employees to DCR User Group meetings.

#### Data Control & Research, Ltd.

8161 S. Cass Avenue  
Darien, IL 60561  
Phone 630.241.2202  
Fax 630.241.2213

Visit us on the Web at:  
[www.datactrl.com](http://www.datactrl.com)